

**Minutes of the Regular Session
CEDA
Cache Economic Development Board
September 5, 2023**

**Members: Joe Elkins, Beverly Martine, Eddie Dabney, Gary Siegler, Chad Hance,
Dennis Woommavovah, Kirsten Sellens, City Council Representative: Mark Hill**

After being posted in accordance with the *Open Meetings Act of Oklahoma*, the Regular Session of the **Cache Economic Development Authority** was called to order at 9:34 a.m. by Chairperson Joe Elkins.

Members Present: Joe Elkins, Eddie Dabney, Gary Siegler, Chad Hance, Dennis Woommavovah, ~~Kirsten Sellens~~. City Council Representative Mark Hill
Members Absent: Beverly Martine, Kristen Sellens

1. **CITIZEN COMMENTS: Any citizen having business not appearing on the agenda to present to the Cache Economic Development Authority may come forward at this time. The Authority does not participate in discussion during this agenda item. (Chairperson) (limited to Agenda Item only)** None were present.
2. **Discuss and take possible action for any item(s) removed from the Consent Agenda, if necessary.** (Authority) Motion by Sellens to remove the Minutes from August 7, 2023 from the Consent Agenda. Second by Dabney.
Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance – Yes **Motion Carried.**

CONSENT AGENDA. The following items are considered to be routine by the CEDA and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

Sellens requested Item number 3 be removed from the Consent Agenda.

Motion by Sellens to remove the Minutes from August 7, 2023 from the Consent Agenda. Second by Dabney.

Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance – Yes **Motion Carried**

3. **Approve minutes from August 7, 2023, Special Session.** Sellens stated she was absent during that meeting Motion by Siegler to approve the minutes of August 7th, 2023, with the correct to show Sellens was absent for the August 7, 2023, meeting. Second by Elkins.
Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Abstain
Hance -Yes
Motion Carried.

August Financials: Checking -\$242,925.03, Loan \$ 0, Loan \$ 900,000.00 available to draw. The monthly reconciliation submitted to the city for records retention and confirmation of reconciliation. The holiday falls on Monday with EOM being Friday, it was a squeeze getting the information for our Tuesday morning meeting. Documents were sent at 10:03.am see attachments
No action.

1. Discuss and take possible action to enter into a contract with Dennis Johnson on the land across from sonic. Motion: Tabled

2. Discuss and take possible action to apply for DEQ SWP3 permit, required for Storm water precaution, not to exceed \$ 500.00 Motion by Dabney to apply for permit, Second by Seigler. Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance - Yes **Motion Carried.**

3. Discuss and take possible action to remit 1st payment to Yarborough Construction \$ 248,150.00. Motion by Dabney to apply for permit, Second by Seigler. Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance - Yes **Motion Carried.**

4. Discuss and take possible action to the request of All America Bank to include “financial Assistance provided by All American Bank” on all marketing material and allow a single sign for the bank saying the same on the gateway plaza Project. Motion by Hance Second by Seigler. Elkins- Yes Martine-Absent Dabney- Abstain Siegler-Yes Woommavovah-Yes Sellens-Yes Hance - Yes **Motion Carried.**

5. Discuss and take possible action to the payment of \$ 166,966.00 towards the Gateway Plaza loan from the sale of Lot Two, block two, gateway plaza. As the per the agreement with All American bank. Motion by Hance to payment towards the gateway loan sale Second by Woommavovah. Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance - Yes **Motion Carried**

6. Discuss and take possible action to the decision to increase CEDA membership by one (1) person. Potential members are Christy Taylor and David Dorrell Motion by Sellens to table until amendment to the CEDA authority Indenture has been updated and presented to Cach City Council Second by Dabney. Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance - Yes **Motion Carried**

BOARD COMMENTS-

- Add an item called Education to the CEDA agenda for Education and meetings that CEDA board members have attended and completed.
- September 25 At Cameron University from 1:00pm to 4:00 pm free Open meetings seminar for anyone to attend.
- Sellens volunteered to write the amended amendment to the CEDA Authority Indenture.

Motion by Woommavovah to adjourn. Second by Siegler.

Elkins- Yes Martine-Absent Dabney-Yes Siegler-Yes Woommavovah-Yes Sellens-Yes Hance – Yes **Motion Carried.**

Meeting adjourned at 10:10 a.m.

Next Meeting : October 2, 2023 9:30am City Hall

— CEDA Secretary Date

— CEDA Chairperson Date