



**CACHE CITY COUNCIL  
GENERAL REGULAR MEETING  
CACHE PUBLIC WORKS AUTHORITY  
CACHE CITY HALL COUNCIL CHAMBERS  
CEDA  
December 10, 2024  
6:30 P.M.**

REGULAR SCHEDULED MEETING CALLED TO ORDER:

Roll Call

- ( ) Flint Runyan
- ( ) Kenneth Lyon
- ( ) Scott Brown
- ( ) Steve Red Elk
- ( ) Mark Hill Sr.

Pledge of Allegiance  
Invocation

1. Consider approval of Consent Agenda A – N.
  - A:** Approval of minutes of the regular meeting in November 2024
  - B:** Approval of Treasurer’s Report.
  - C:** Approval of Statement of Revenue and Expenditure.
  - D:** Approval of purchase orders to be paid in December 2024.
  - E:** Approval of payroll purchase orders for payment through December 2024.
  - F:** Approval of payroll purchase orders for elected officials, Municipal Judge, and City Attorney retainer through November 2024.
  - G:** Approval of purchase orders for Social Security, Federal, State, and unemployment taxes through December 2024.
  - H:** Approval of purchase order for petty cash as needed.
  - I:** Approval of refunds of court bonds and CLEET payments as needed.
  - J:** Approval of purchase orders for payment of employee health insurance.
  - K:** Approval of purchase orders for postage.
  - L:** Approval of payment of utility bills (AEP-PSO, Reliant Energy (Arkla), AT&T, Cotton Electric).
  - M:** Approval of Fire Chief and Police Chief’s written report for November 2024.

N: Approval to amend budget and insurance renewals for fiscal year 2024-25.

**ANNOUNCEMENTS BY MAYOR AND COUNCIL**

**CITIZENS PARTICIPATION:**

**BUSINESS ITEMS:**

2. Discussion and approval to omit Resolution 11-03 from policy and procedure regarding punishment for late utility bill notices and/or unpaid City of Cache utility bills effective immediately.
3. Discussion, consideration and approval to update City of Cache's outdated employee personnel policy and procedure manual per the Oklahoma Municipal Assurance Group (OMAG) guidelines to adapt to the City of Cache.
4. Discussion and approval of Resolution 2024-02 providing notice of the April 1, 2025, municipal election for Wards 1, 3 and Mayor.
5. Discussion, consideration and approval to hire JTS Financial Contract Management LLC, per contract, for grant writing for the City of Cache.

GENERAL MEETING ADJOURNED at \_\_\_\_\_ p.m.

**CPWA MEETING CALLED TO ORDER**

**Roll Call**

- ( ) Flint Runyan
- ( ) Kenneth Lyon
- ( ) Scott Brown
- ( ) Steve Red Elk
- ( ) Mark Hill Sr.

1. Consider approval of CPWA Consent Agenda A-L.
  - a. Approval of the minutes of the November 2024 regular meeting of Cache Public Works Authority.
  - b. Approval of the Treasurer's Report
  - c. Approval of purchase orders to be paid in December 2024.
  - d. Approval of payroll purchase orders for pay period through December 2024.
  - e. Approval of purchase orders for Social Security, Federal, State and Unemployment taxes through December 2024.
  - f. Approval of purchase orders for petty cash as needed.
  - g. Approval of purchase orders to Postmaster for water bill postage
  - h. Approval of purchase orders for refunds on water meter deposits
  - i. Approval of purchase orders for payment of employee health insurance
  - j. Approval of purchase orders for payment of Secretary of State or Court Clerk filing fees.
  - k. Approval of payment of utility bills (AEP-PSO, Reliant Energy (Arkla), AT&T, Cotton Electric.

1. Approval to amend budget and insurance renewals for fiscal year 2024-25.

CACHE PUBLIC WORKS AUTHORITY MEETING ADJOURNED at \_\_\_\_\_ p.m.

CEDA Regular Meeting

Roll Call

- Flint Runyan
- Kenneth Lyon
- Scott Brown
- Steve Red Elk
- Mark Hill Sr.

1. Discussion, consideration and approval of CEDA's November 2024 Treasure Report.

CEDA Meeting adjourned at \_\_\_\_\_ p.m.

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*Signature –Rhoda Thomas, City Clerk Treasurer*

CITY AGENDA POSTED AT CACHE CITY HALL AND CACHE POST OFFICE 5 pm,  
Friday December 6, 2024 THE CITY OF CACHE ENCOURAGES PARTICIPATION FROM  
ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE  
DUE TO A DISABILITY, NOTIFICATION TO THE CITY CLERK AT LEAST FORTY-  
EIGHT (48) HOURS PRIOR TO THE SCHEDULED MEETING IS ENCOURGED TO MAKE  
THE NECESSARY ACCOMMODATIONS. THE CITY MAY WAIVE THE FORTY-EIGHT  
(48) HOUR RULE IF SIGNING IS NOT THE NECESSARY ACCOMMODATION.

All Regular Scheduled Meetings were filed with the City Clerk December 14, 2023 per State  
Law and are posted at the City Hall.